

FIRST RESPONDER NETWORK AUTHORITY
MINUTES OF THE JUNE 2, 2014 COMMITTEE MEETINGS
September 16, 2014

The First Responder Network Authority (“FirstNet”) Board held four consecutive committee meetings on June 2, 2014 starting at 3:00 PM MDT at the Westin Westminster Hotel, 10600 Westminster Boulevard, Westminster, Colorado. The meetings were made available to the public via webcast. A transcript of the meetings and the archived copy of the webcasts are available at <http://www.firstnet.gov/content/board-meeting-june-2014>.

GOVERNANCE AND PERSONNEL COMMITTEE

Roll Call:

The following Committee members were present: Barry Boniface, Tim Bryan, Chuck Dowd, Sam Ginn, Teri Takai, Sue Swenson, and Wellington Webb. This represented a quorum. Committee Chair, Sue Swenson, called the meeting to order.

Matters Discussed:

The Committee discussed the process of hiring a new General Manager. It was mentioned that a search firm will be engaged to assist in the process and that the position will be posted on USA Jobs when finalized.

The Committee also heard from Chief Administrative Officer, Frank Freeman, about FirstNet’s general hiring update.

The NTIA Associate Administrator for the Office of Public Safety Communications, Steve Fletcher, also discussed the Board member recruiting process and the progress made to date by NTIA.

Votes Taken:

The Committee unanimously approved a resolution to hire a search firm to secure a General Manager and to have the position posted on USA Jobs, when completed. The Committee also unanimously voted to approve minutes from the previous meeting.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.

OUTREACH COMMITTEE

Roll Call:

The following Committee members were present: Ron Davis (designee for the Attorney General), Chuck Dowd, Paul Fitzgerald, Jeff Johnson, Kevin McGinnis, Suzanne

Spalding (designee for the Secretary of U.S. Department of Homeland Security), Sue Swenson, and Teri Takai. This represented a quorum. Committee Chair, Jeff Johnson, called the meeting to order.

Matters Discussed:

Acting General Manager, TJ Kennedy, provided an update on the PSAC, including regarding FirstNet staff and Board member attendance at the PSAC meeting (also meeting at the Westminster Hotel), and current FirstNet activities such as the roadmap, technical updates, and consultation and outreach updates.

The Committee heard from the Director of State Consultation, Dave Buchanan, on activities being performed to prepare states for initial consultation. The Committee also heard from the Director of Outreach, Amanda Hilliard, on outreach activities, including public speaking engagements, social media updates, and overall communications activities.

Votes Taken:

The Committee unanimously adopted minutes from the previous meeting. The Committee also unanimously voted to adopt the PSAC charter.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.

TECHNOLOGY AND PLANNING COMMITTEE

Roll Call:

The following Committee members were present: Barry Boniface, Craig Farrill, Kevin McGinnis, Ed Reynolds, and Suzanne Spaulding (designee for the Secretary of Homeland Security). This represented a quorum. Committee Chair, Craig Farrill, called the meeting to order.

Matters Discussed:

Members were introduced to FirstNet's new Chief Technology Officer (CTO), Ali Afrashteh. He then provided a CTO update.

Votes Taken:

The Committee voted to approve minutes from the previous meeting.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.

FINANCE COMMITTEE

Roll Call:

The following Committee members were present: Tim Bryan, Sam Ginn, Jeff Johnson, Ed Reynolds, and Sue Swenson. Committee Chair, Tim Bryan, called the meeting to order.

Matters Discussed:

Committee members heard from Acting General Manager, TJ Kennedy, on the FirstNet acquisition update.

The Chief Financial Officer, Randy Lyon, provided a general financial update. Committee members then heard a facilities update from Chief Administrative Officer, Frank Freeman. The Chief Information Officer (CIO), Jim Gwinn, then provided a CIO update.

Votes Taken:

The Committee voted to approve minutes from the previous meeting.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.